

## POM-15 Program Specific Guidance

Mission Area: Fleet & Family Readiness

Program Name/SIC: Family Housing, Operations/12, 11, 10, 14, 16, 15, 20, & 13

CNIC Point of Contact:

Name: Stephen Drumm

Phone: 202-433-4272

DSN: 288-4272

Email: [stephen.drumm@navy.mil](mailto:stephen.drumm@navy.mil)

Program Description:

<b>Utilities</b>	Includes all utility services provided to family housing, such as electricity, gas, fuel oil, water and sewage. Excludes telephone services.
<b>Management</b>	Includes direct and indirect expenses in managing the family housing program and community housing referral program. Included in this account are costs associated with housing office and community referral office personnel payroll, civilian pay increases, community liaison, training and travel of housing personnel, vehicle leasing, costs associated with the Electronic Military Housing (eMH), and administrative support provided to housing by other base offices such as human resources services, purchasing, contracting, facilities management departments, public affairs, and field headquarters offices. Also included are costs associated with the Condition Assessment Program, environmental compliance studies, and housing requirements determination market analyses.
<b>Services</b>	Includes direct and indirect expenses incident to providing basic support services such as refuse collection and disposal, pest control, custodial services for common areas, snow removal and street cleaning.
<b>Furnishings</b>	Includes the procurement for initial issue or replacement of household equipment (primarily stoves and refrigerators) and, in limited circumstances, furniture; the control, moving and handling of furnishings inventories; and the maintenance and repair of such items.
<b>Miscellaneous</b>	Includes work or services performed for the benefit of family housing occupants, including mobile home hook-ups and disconnections, for which reimbursement will be received; payments to the US Coast Guard for Navy occupancy of Coast Guard housing; and UK accommodation charges.
<b>Leasing</b>	This program provides payment for the costs incurred in leasing family housing units for assignment as public quarters.
<b>Maintenance</b>	This portion of the program supports the upkeep of family housing real property, as follows: <b>Maintenance/Repair of Dwelling:</b> Includes service calls, change of occupancy rehabilitation, routine maintenance, preventative maintenance, and interior and exterior painting; <b>Exterior Utilities:</b> Includes maintenance, repair and replacement of electrical, gas, water, sewage and other utility distribution systems located within family housing areas, and the portion of activity utility rates attributable to distribution system maintenance when separately identified; <b>Other Real Property:</b> Includes maintenance and repair of any other family housing real property, such as grounds, surfaced areas and family housing community facilities. <b>Alterations and Additions:</b> Includes major repairs and minor incidental improvements to dwellings or other real property performed under the authority of 10 USC 2805. Larger scope or higher dollar value items are funded in the construction program.
<b>PPV</b>	The purpose of the Privatization Initiative is to permit the Navy to enter into business agreements with the private sector to utilize private sector resources, leveraged by Navy assets (inventory, land, & funding), to improve, replace, and build family housing faster than could otherwise be accomplished through the traditional military construction approach. Private business entities will own, operate and maintain housing on behalf of the Navy & lease quality homes to military personnel and their families at affordable rates. This account provides for development, oversight, and management of these projects.

Presupposed List of Initiatives and Vignettes:

1. N/A

PESTOF Pillars: (if a PESTOF Pillar does not apply, type: N/A)

- **Personnel:** It is expected that ES/FTEs requirements for COL 3 should align with current authorized end-strength. Until the N1 Staffing Model is approved, we will continue to maintain status-quo staffing.
- **Equipment:** Consult the general guidance for overall instructions to complete this Pillar. For FH,N, you should only have costs associated with the last three categories: DLA WCF Equipment, GSA Managed Equipment, and Equipment Purchases. More than likely, the majority of your equipment purchases will fall under the last category (Equipment Purchases).
- **Supplies:** N/A.
- **Training:** N/A. Training costs for your staff are collected under the “Training” cost category in the Personnel Pillar.
- **Ordinance:** N/A.
- **Facilities:** Aside from Personnel, this is the primary Pillar that you will load costs against.

Sub-SIC Descriptions:

- N/A

Additional HPD Guidance: POM15 will be an “initiatives only collection” using the bottom up build prepared in POM14 FY15 EVR as the baseline.

Of concern for POM-15 is the fact that your POM-14 data was submitted before final PB13 pricing adjustments were applied. This means that your data is not properly priced for the most recent Inflation, CivPers, Navy Working Capital Fund, and Foreign Currency Exchange Rates. **We are currently working with CNIC N5 to determine the best way-ahead. Until this is resolved, do not make these type of adjustments to your Requirements.**

CNIC HPD does not anticipate any new initiatives. If Regions/Installations would like to discuss new requirements, please contact CNIC CYP POC.