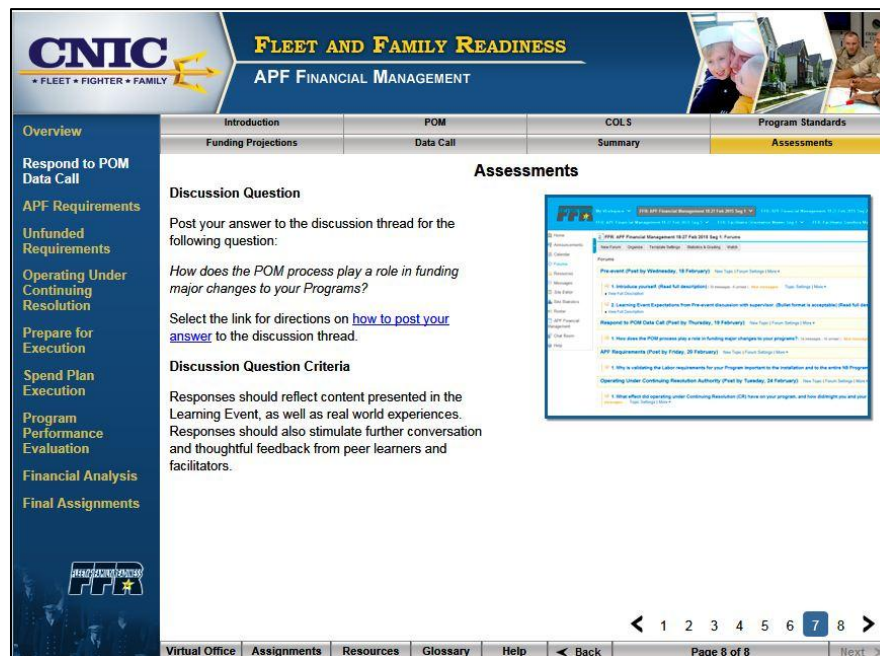


Directions for Posting Assignments or Responding to a Threaded Discussion

There will be several instances in each Learning Event that require you to leave the Interactive Courseware (ICW) and return to Forums at the DoD Learn site, to make a posting to a discussion question or post an assignment.

Below is a typical screen in the ICW, where you are directed to post your question response or an assignment.



CNIC
• FLEET • FIGHTER • FAMILY

FLEET AND FAMILY READINESS
APF FINANCIAL MANAGEMENT

Overview

- Respond to POM Data Call
- APF Requirements
- Unfunded Requirements
- Operating Under Continuing Resolution
- Prepare for Execution
- Spend Plan Execution
- Program Performance Evaluation
- Financial Analysis
- Final Assignments

Assessments

Discussion Question

Post your answer to the discussion thread for the following question:

How does the POM process play a role in funding major changes to your Programs?

Select the link for directions on [how to post your answer](#) to the discussion thread.

Discussion Question Criteria

Responses should reflect content presented in the Learning Event, as well as real world experiences. Responses should also stimulate further conversation and thoughtful feedback from peer learners and facilitators.

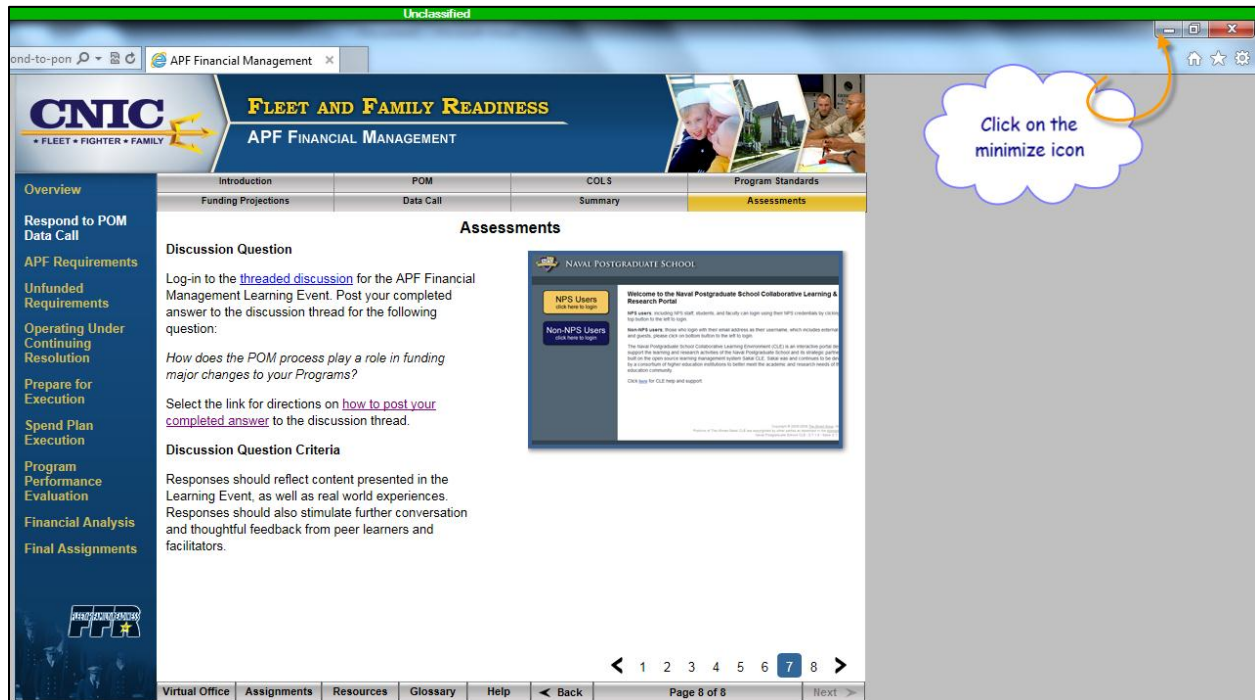
Assessments List:

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- 2. APF Financial Management 18.07 Feb 2015 Day 2: Pomos
- 3. APF Financial Management 18.07 Feb 2015 Day 3: Pomos
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Virtual Office | Assignments | Resources | Glossary | Help | < Back | Page 8 of 8 | Next >

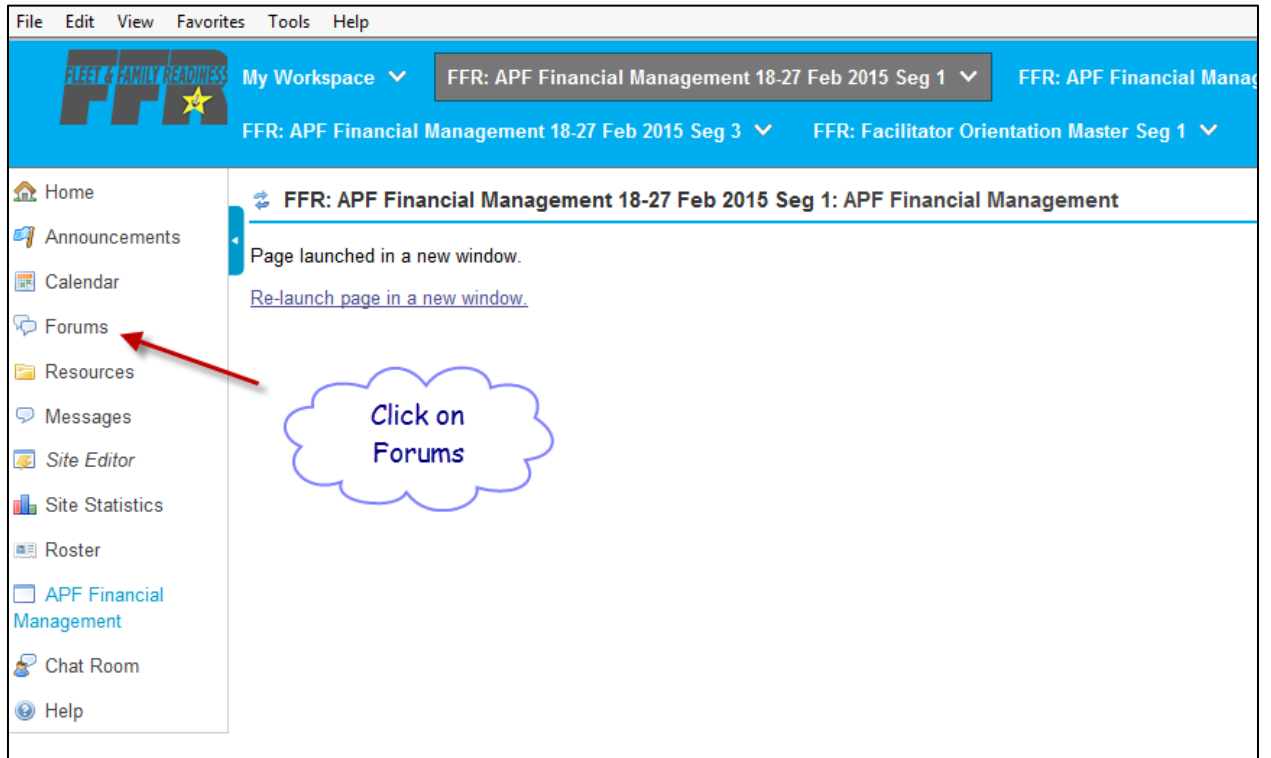
Complete the following steps to post your question responses and assignments:

- 1) Click on the “—” to minimize the ICW and return back to the DoD Learn site.

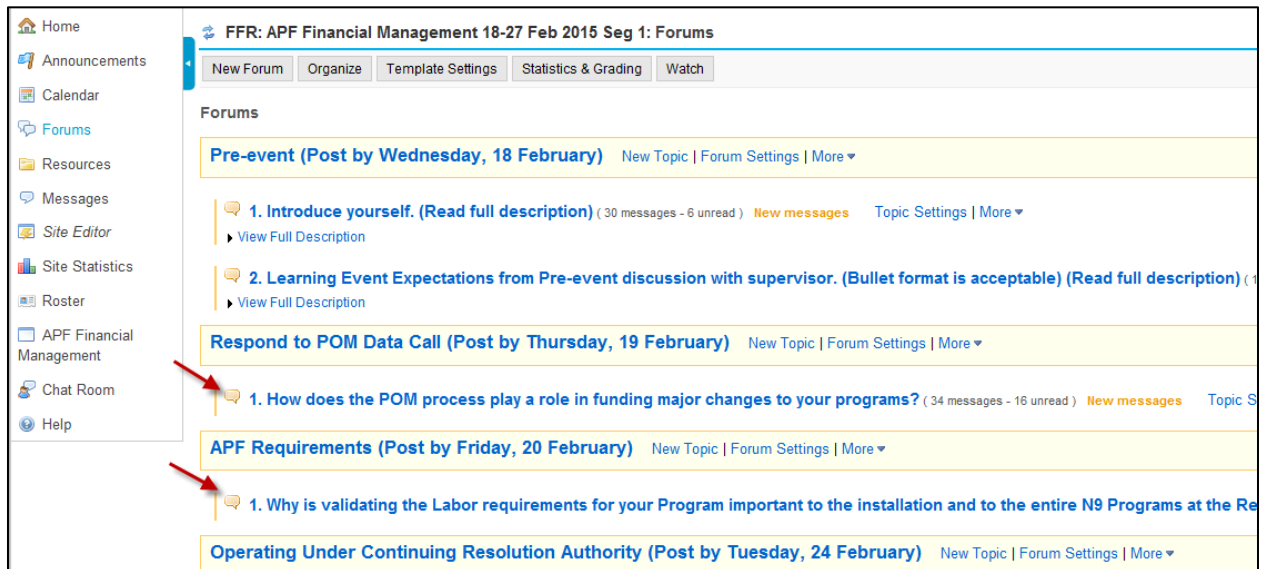


The screenshot shows the CNIC APF Financial Management website. The browser window title is "Unclassified". The website header includes the CNIC logo and the text "FLEET AND FAMILY READINESS" and "APF FINANCIAL MANAGEMENT". The main content area is titled "Assessments" and contains a "Discussion Question" section. A callout bubble with a blue border and a white background points to the minimize icon in the browser window's title bar. The bubble contains the text "Click on the minimize icon". The website footer includes a navigation bar with links: Virtual Office, Assignments, Resources, Glossary, Help, Back, Page 8 of 8, and Next.

2) Select **Forums** to access the discussion questions and assignments.



3) Select the appropriate discussion question or assignment.



4) Select **View Full Description** for the following directions for posting your response or assignment:

- To Post/Upload Assignments in Forums
- To Post a New Response to a Discussion Question in Forums
- To Post Your Response to Another Learner's Response in Forums

To Post/Upload Assignments in Forums

1. Click on the question you are responding to.
2. Click on **Start a New Conversation**.
3. Fill out the Title with your name plus whatever the assignment is.
4. Click on **Add Attachment**.
5. Click the Browse button.
6. Browse to find your assignment that is saved on your computer; highlight/click on the document name and click Open; the document will be uploaded.
7. Click Continue.
8. Click on **Post**.

Start a Conversation

Financial Analysis (Post by Wednesday, 25 February) / 1. Conduct a financial analysis of one of the P analysis worksheet. (Read full description)
[View Full Description](#)

Required items marked with *

* Title

My Name - Financial Analysis

Message Word Count: (11)

Source
Word Count: (11)

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You may write additional comments to further explain your assignment posting.

body p
Word Count : 11

Attachments

No attachments yet

Add attachments

Post

Cancel

attach your
assignment and
then click post

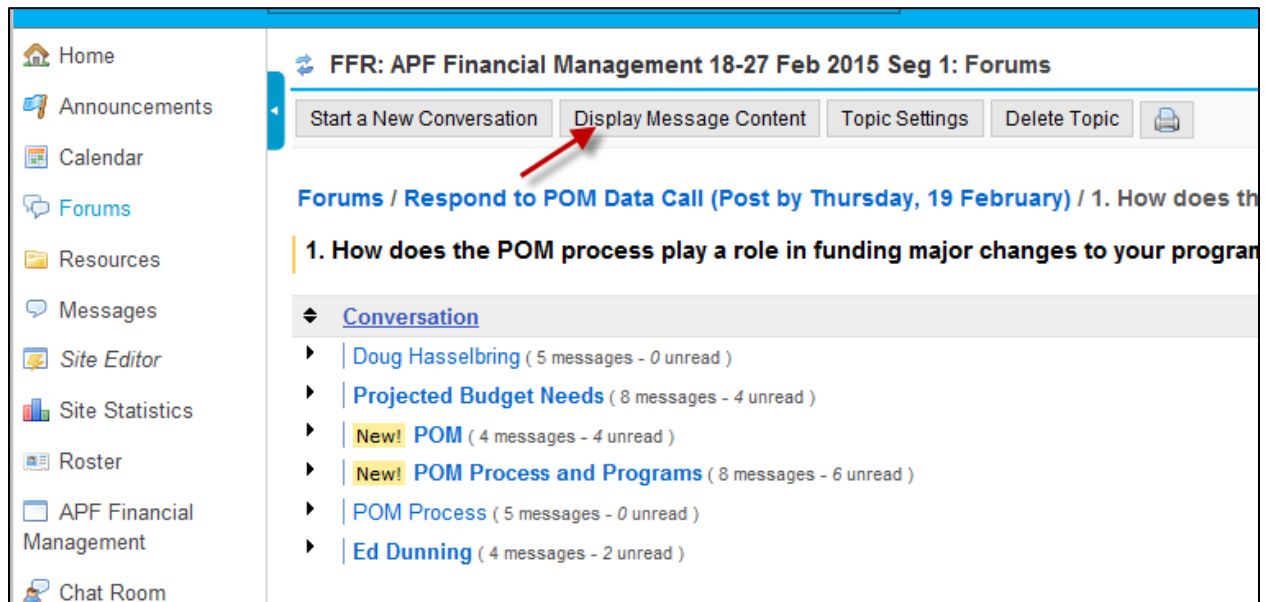
To Post a New Response to a Discussion Question in Forums

1. Click on the question you are responding to.
2. Click on **Start a New Conversation**.
3. Fill out the **Title** with your name.
4. Click in the **Message** box and type your response.
4. Click on **Post**.

To Post Your Response to Another Learner's Response in Forums

NOTE: Posting at least one response to one fellow Learner for each question is a requirement for completion.

1. Click on the question you are responding to.
2. Click on **Display Message Content** to reveal and read all responses.



3. Click on **Reply** to comment on your fellow Learner's posting.
4. Scroll down to the **Message** box and type your reply.
5. Click on **Post**.

Projected Budget Needs

Taeko Yoshino Buck (Feb 19, 2015 12:22 PM) - Read by: 9  [Reply](#) 

[Email](#) | [Edit](#) | [Delete Message](#)

POM assists with looking ahead 3-5 years to identify future budget needs. An example from our base is MWI process of building an all-inclusive recreation center to include a bowling alley, theater, and club for a while. It is completed by the end of this month and breaking ground soon after based on weather. Although they will be closed we know there will be a time when the club will be shut down in FY15/16. The Loft facility and Liberty program and it is projected in our POM for FY15/16 to increase staff, food orders, supplies/equipment, programming etc. increase of patrons and the club being shut down.

Re: Projected Budget Needs

Gail Brennhof (Feb 19, 2015 1:12 PM) - Read by: 8  [Reply](#) 

[Email](#) | [Edit](#) | [Delete Message](#)

Taeko,

Yes, the POM does assist us with recording our needs 3-5 years out. Very good example!

Gail ~

Re: Projected Budget Needs

Jack Taylor (Feb 19, 2015 2:53 PM) - Read by: 9  [Reply](#)

[Email](#) | [Edit](#) | [Delete Message](#)

What's interesting and challenging here at NSA Bethesda is balancing what happens on the Navy funded side (UH) and the Army funded aspect for our Wounded Warrior Housing which also falls under Navy UH operation areas, but at the same time great care has to be taken to ensure the QO funds are separated from the reimbursement side. So when my boss is working in the POM process with installation and region, there are always unique service employees paid out of QO funds -- contract employees paid out of Army funds), but all employees are work in area of our UH operation.

Re: Projected Budget Needs

Jack Taylor (Feb 19, 2015 2:56 PM) - Read by: 9  [Reply](#)

[Email](#) | [Edit](#) | [Delete Message](#)

"any" area of our UH operation."

- 5) Once you are ready to return to the ICW, you will find it available to you in your task bar or "tray" at the bottom of your computer screen.